



MANCHESTER CITY COUNCIL

LICENSING ACT 2003 PREMISES LICENCE

Premises licence number	049511
Granted	08/09/2005
Latest version	Variation 221276 Granted 28/01/2019

Part 1 - Premises details

Name and address of premises
256 256 Wilmslow Road, Manchester, M14 6LB
Telephone number
0161 249 0271

Licensable activities authorised by the licence
<ol style="list-style-type: none">1. The sale by retail of alcohol*.2. The provision of regulated entertainment, limited to: Exhibition of films; Indoor sporting events; Live music; Recorded music; Performances of dance;3. The provision of late night refreshment. <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1000	1000	1000	1000	1000	1000	1000
Finish	0200	0200	0200	0200	0200	0200	0100
The sale of alcohol is licensed for consumption both on and off the premises.							
Seasonal variations and Non standard Timings:							
The standard terminal hour shall be extended by 1 hour on each of the following days: 1 st Jan, Valentine's Night, Burns Night, 1 st Mar, Easter Sunday, Easter Monday May Bank Holiday Monday (both), August Bank Holiday Monday, Halloween							
The standard terminal hour shall be extended by 2 hours on each of the following days: 17 th Mar, Sunday immediately preceding the Bank Holiday Monday (May (both) and August) Christmas Eve, Boxing Day, 27 th Dec, 28 th Dec, 30 th Dec							
On the day British Summer Time commences: Where the standard permitted terminal hour is 0200 or later on the morning that British Summer Time comes into effect, one additional hour following the terminal hour.							
New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day							

Recorded music							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0000	0000	0000	0000	0000	0000	0000
Finish	2400	2400	2400	2400	2400	2400	2400
Licensed to take place indoors only.							
Further Details There shall be no music played at the premises on Sundays between the hours of 1000 and 1200. Seasonal variations and Non standard Timings: <u>The standard terminal hour shall be extended by 1 hour on each of the following days:</u> 1 st Jan, Valentine's Night, Burns Night, 1 st Mar, Easter Sunday, Easter Monday May Bank Holiday Monday (both), August Bank Holiday Monday, Halloween <u>The standard terminal hour shall be extended by 2 hours on each of the following days:</u> 17 th Mar, Sunday immediately preceding the Bank Holiday Monday (May (both) and August) Christmas Eve, Boxing Day, 27 th Dec, 28 th Dec, 30 th Dec <u>On the day British Summer Time commences:</u> Where the standard permitted terminal hour is 0200 or later on the morning that British Summer Time comes into effect, one additional hour following the terminal hour. <u>New Year:</u> From the start time on New Year's Eve to the terminal hour for New Year's Day							

Live music; Exhibition of films; Indoor sporting events; Performances of dance							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1000	1000	1000	1000	1000	1000	1000
Finish	0200	0200	0200	0200	0200	0200	0100
Licensed to take place indoors only.							
Seasonal variations and Non standard Timings: <u>The standard terminal hour shall be extended by 1 hour on each of the following days:</u> 1 st Jan, Valentine's Night, Burns Night, 1 st Mar, Easter Sunday, Easter Monday May Bank Holiday Monday (both), August Bank Holiday Monday, Halloween <u>The standard terminal hour shall be extended by 2 hours on each of the following days:</u> 17 th Mar, Sunday immediately preceding the Bank Holiday Monday (May (both) and August) Christmas Eve, Boxing Day, 27 th Dec, 28 th Dec, 30 th Dec <u>On the day British Summer Time commences:</u> Where the standard permitted terminal hour is 0200 or later on the morning that British Summer Time comes into effect, one additional hour following the terminal hour. <u>New Year:</u> From the start time on New Year's Eve to the terminal hour for New Year's Day							

Provision of late night refreshment							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0230	0230	0230	0230	0230	0230	0130
Licensed to take place both indoors and outdoors.							
Seasonal variations and Non standard Timings: <u>The standard terminal hour shall be extended by 1 hour on each of the following days:</u> 1 st Jan, Valentine's Night, Burns Night, 1 st Mar, Easter Sunday, Easter Monday May Bank Holiday Monday (both), August Bank Holiday Monday, Halloween <u>The standard terminal hour shall be extended by 2 hours on each of the following days:</u> 17 th Mar, Sunday immediately preceding the Bank Holiday Monday (May (both) and August) Christmas Eve, Boxing Day, 27 th Dec, 28 th Dec, 30 th Dec <u>On the day British Summer Time commences:</u> Where the standard permitted terminal hour is 0200 or later on the morning that British Summer Time comes into effect, one additional hour following the terminal hour. <u>New Year:</u> Start 2300 Finish 0500							

Part 2

Details of premises licence holder	
Name:	Sanctuary Leisure Limited
Address:	256 Wilmslow Road, Fallowfield, Manchester, M14 6LB
Registered number:	10674555

Details of designated premises supervisor where the premises licence authorises for the supply of alcohol	
Name:	Keith Ifield
Address:	
Personal Licence number:	PA0024
Issuing Authority:	Trafford Metropolitan Borough Council

Annex 1 – Mandatory conditions

Door Supervisors

1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -
 - (a) Unauthorised access or occupation (e.g. through door supervision),
 - (b) Outbreaks of disorder, or
 - (c) Damage,unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.

Supply of alcohol

2. No supply of alcohol may be made under this premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence or,
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
5.
 - (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
 - (2) For the purposes of the condition set out in (1) above–
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula–

$$P = D + (D \times V)$$

where –

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

7. The responsible person must ensure that free potable water is provided on request to customers where

it is reasonably available.

8. The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

Exhibition of films

9. The admission of children under the age of 18 to film exhibitions permitted under the terms of this certificate shall be restricted in accordance with any recommendations made:
- (a) by the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
 - (b) by the Licensing Authority where no classification certificate has been granted by the BBFC, or where the licensing authority has notified the club which holds the certificate that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 – Conditions consistent with the operating schedule

1. A CCTV system shall be maintained and operated at the premises with cameras positioned both internally and externally.
2. Recorded CCTV images will be maintained and stored for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
3. CCTV will be in operation at any time a person is in the premises. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player.
4. Any person left in charge of the premises must be trained in the use of any such CCTV equipment, and be able to produce CCTV images to an officer from a responsible authority upon request.
5. During University term time, door staff shall be employed at the premises from 21:00 until close at a ratio of 1:100 subject to a minimum of 3 door staff on Fridays and Saturdays and a minimum of 2 door staff Sunday to Thursday.
6. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - (i) the number of door staff on duty;
 - (ii) the identity of each member of door staff;
 - (iii) the times the door staff are on duty.

7. When employed, one member of door staff shall be allocated responsibility for regularly monitoring the bar in order to assist bar staff with refusals to serve alcohol when necessary.
8. The designated premises supervisor or nominated member of staff will regularly attend, and fully support the local Pub watch or similar scheme whilst ever in operation.
9. No persons carrying open or sealed containers of alcohol shall be admitted to the premises except from the beer garden area.
10. No persons shall be permitted to remove open containers of alcohol from the premises except to the beer garden area.
11. Staff will be trained in the requirements of the Licensing Act 2003 with regard to the licensing objectives and the laws in relation to under age sales and the sale of alcohol to intoxicated persons. That training shall be documented and repeated at 6 monthly intervals.
12. A refusals book will be maintained at the premises, and made available to an officer of a responsible authority upon request.
13. A first aid box will be available at the premises at all time
14. Regular safety checks shall be carried out by staff
15. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
16. The premises shall maintain public liability insurance.
17. An incident log shall be kept at the premises, and made available on request to an authorised officer of the council or the police, which will record the following:
 - a. all crimes reported;
 - b. any complaints received;
 - c. any ejections;
 - d. any incidents of disorder;
 - e. seizure of drugs or offensive weapons;
 - f. any faults in the CCTV system;
 - g. any visit by a responsible authority or emergency service.
18. Whenever the premises is open, a member or members of staff will be allocated responsibility to monitor the premises and customer activity and report to management and/or door supervisors (when employed) any concerns in respect of suspicious behaviour; levels of drunkenness; customers whose behaviour could potentially lead to concerns in respect of crime and disorder; unattended property; collection of glassware; localised overcrowding; toilets; entry and exit points and trip/slip hazards. The member or members of staff allocated such responsibility shall complete a record of any concerns reported at the end of each day.
19. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
20. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
21. Notices will be positioned at the exits to the building requesting customers to leave in a quiet manner.
22. Doors and windows at the premises are to remain closed after 11pm, save for access and egress.
23. A Dispersal and Smoking Policy will be implemented and adhered to (see attached).
24. The emptying of bins into skips, and refuse collections will not take place between 11pm and 8am.
25. A direct telephone number for the designated premises supervisor shall be made publically available at all times that the premises is open.
26. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable forms of identification shall be photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.
27. Staff training will include the Challenge 21 Policy and its operation. In particular, staff shall be trained to

take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.

28. Notices advising what forms of ID are acceptable must be displayed.

29. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.

Annex 3 – Conditions attached after hearing by the licensing authority

1. Out of University term time, door staff shall be employed at the premises from 21:00 until close subject to a minimum of 2 door staff on Fridays and Saturdays and a minimum of 1 door staff Sunday to Thursday. At all other times, door staff shall be employed in accordance with a risk assessment to be carried out by the premises licence holder or designated premises supervisor.
2. Polycarbonate, or other such safety glass as agreed with the police, shall be in use at the premises on the day of any sporting event shown at the premises that is agreed as being high risk with the police, and in any case from 21:00 daily. At all other times, the premises licence holder or designated premises supervisor shall undertake a continued risk assessment in terms of the use of polycarbonate or other such safety glass and implement its use where deemed appropriate.
3. There must be seating provided in the premises for 40% of the capacity. The capacity being at 400 people
4. The exterior of the building shall be cleared of litter at regular intervals during trading hours.
5. The premises and immediate surrounding area shall be kept clean and free from litter at all times the premises are open to the public. Regular inspections of these areas shall be made with at least 4 inspections to be undertaken during the hours the premises are open to the public and then at the close of the premises. A log of these litter inspections shall be maintained at the premises, and made available to an officer of a responsible authority upon request.
6. The beer garden area shall cease to be used at midnight, with the exception of a designated smoking area. Staff shall monitor customers smoking outside the premises on a regular basis and ensure patrons do not cause a public nuisance.
7. There shall be no music played at the premises on Sundays between the hours of 10:00 and 12:00.
8. Notices shall be prominently displayed in any area used for smoking, requesting that patrons respect the needs of local residents and use the area quietly.
9. The premises shall ensure that tables are cleared of all bottles and glasses on a regular basis during trading hours to avoid an accumulation of glassware.
10. No glassware shall be taken into the external areas of the premises, including into the beer garden, at any time. Only polycarbonate, or other such safety glass as agreed with the police, shall be used in the external areas of the premises.
11. The designated premises supervisor or nominated member of staff shall maintain a log at the premises to confirm that all glassware is no longer in use at the premises from 2100 hours each day. This log shall be made available to an officer of a responsible authority upon request.

Annex 4 – Plans

See attached